

KENNEDY SEMINARS

continuing education for the trades

12 Shady Lane (mailing address)
45 Osgood Street (seminar address)
Methuen, MA 01844
978-655-4568(p)
978-984-5789(f)

kennedyseminars@gmail.com

www.kennedyseminars.net

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REFUND and RETURNED CHECK POLICIES

The goal of Kennedy Seminars is to be a contractor friendly business. We are aware that life happens and sometimes circumstances beyond your control do occasionally happen. Please contact me as soon as possible if a situation occurs so we can discuss your options. All efforts will be made to place you in a class with a different date.

Credit on Account- We will be happy to place a credit on your account for a future class.

Refunds- If a refund is necessary it will be handled the following ways:

If you paid by:

Check- refunds will be issued in the payment of a check after 30 days when the bank has cleared your check.

Credit Cards- a refund transaction fee charged by the credit card processing company will be passed on to you when your transaction is refunded via the credit card company.

Returned check fees- a process and handling fee of \$25.00 *plus* any bank charges will be passed on to you in the event your check does not clear the bank.

We are grateful for your business and hope to see you in the future.

Please do not hesitate to contact us with any thoughts and or concerns.

Thank you,

Kennedy Seminars