

Kennedy Seminars & @HomePrep Registration Instructions

Kennedy Seminars is the Board Approved provider for @HomePrep in the states of MA, ME, NH & VT(still pending). This means that I handle your paperwork for each of these states.

If you hold licenses in more than 1 of these states, please read all information below to ensure you receive credits for ALL the states. This will be a multi-step process to receive credit all state(s).

If multi-state licensed, the best way to register is to call @HomePrep and speak to them directly.1-800-952-0910
Or, you can register yourself for the first 15 hour and then call down to “reciprocate” your other licenses.

- Log in to @HomePrep via KennedySeminars E-Portal link
<https://www.athomeprep.com/portal/kennedyseminars>
- Register only the **license number(s), including letter(s)**, for the initial 15 hour course
(Don't forget to include BOTH Master And Journeyman's number(s) and letter(s) if you have both.

If multi-state licensed and you have completed your initial 15 hours:

“For a fee of \$ 29.99 per course, we "reciprocate" your education to other states/courses. Please note, the total price is based on purchase of highest valued course plus the accompanying reciprocity fee. If lowest valued course is purchased initially, the difference in the prices must be paid.

For any questions or to get this process started, please call @HomePrep at 800-952-0910. “

- There will be additional time required after the initial 15 hours to satisfy the requirements of the other states. A rough estimate is 30-60 minutes for each state you hold a license in.
*You will receive the state specific entire course in your portal and navigate to the end of the program for the state specific material to complete.
*At the completion of each state's sections, you will be able to print down that state's certificate to keep in your folder. (10 years)
-I will also have a copy of your certificate as the approved provider.

FAQ'S:

Quizzes are included in the 15 hour programs. Passing score of 70% needed to pass the quiz and move on.

MA course completion is electronically submitted by me.

MA requires a total of 21 hours (15 hours PLUS 6 hours of professional development)

MA 6 hour professional development is not sent electronically but subjected to random auditing

MA is the only state that requires the extra 6 hours.

NH course completion will be submitted electronically by me. You will need info printed on your certificate to renew your license for course completion date and provider number printed on certificate

ME & VT do not require provider submittals at all.

ME does not require submittal of a certificate unless you are randomly audited.

VT requires a copy of your certificate to be mailed with your renewal paperwork.

Any technical or billing questions are handled directly by @HomePrep 1-800-952-0910

Code or Licensing Questions- Kennedy Seminars 978-655-4568 Kennedyseminars@gmail.com

Thank you for choosing our on-line partnership program.

Bev and Paul Kennedy